

Personal Data Protection Policy

1. Introduction

EXPROOF INDUSTRIES & SERVICES SDN BHD, (herein refer as ExIS), is committed to protecting your privacy in accordance with the Personal Data Protection Act 2010 of Malaysia ("PDPA") which regulates the processing of personal data by the data user in a commercial transaction and protects the interest of the data subject.

2. Your Consent

By providing your personal data to ExIS, you have read and accepted the statements herein; and you have consented to the processing of your personal data by ExIS in the manner set out herein. If you provide personal data of third parties to ExIS, you warrant and represent to ExIS that you have obtained the required consent of the third parties for the processing of the relevant personal data by ExIS in the manner set out herein.

3. Notice and Choice Principle Statement

3.1 ExIS may be required to collect personal data from you during the course of your dealings with ExIS or for the purpose of ExIS business activities.

3.2 The personal data provided by you to ExIS may be processed by ExIS for the following purposes:-

- to administer the business between ExIS and you and/or your company;
- to communicate with you and/or your company;
- to administer customer relationship management procedures;
- to provide you with information about the activities, products, services, events and programmes that may be organized, managed, facilitated and/or participated by ExIS;
- to facilitate payment in connection with the business between ExIS and you and/or your company;
- to respond to your enquiries;
- to comply with any legal or regulatory requirements applicable to ExIS, and to make disclosure under the requirements of any law, regulation, direction, court order, by-law, guideline, circular or code applicable to ExIS;
- for recruitment of employees;
- for ExIS's internal record keeping; and/or
- other lawful business activities of ExIS.

3.3 The personal data provided by you to ExIS may, if required, be disclosed to third parties.

3.4 Generally, the personal data processed by ExIS is collected from you or provided by a third party to ExIS for the aforesaid purposes.

3.5 If you have any inquiries or complaints in respect of the personal data, kindly communicate to ExIS in writing at the postal/email address specified in paragraph 6 below.

4 Security of Your Personal Data

ExIS has implemented security policies and technical measures to protect your personal data in accordance with the requirements of the applicable personal data protection laws and regulations. Where we consider it necessary or appropriate for the purpose of data storage or processing, we may transfer the personal data to a third party service or product providers within or outside Malaysia, under similar level of security measures.

5 Changes To This Policy

This statement may be revised and updated from time to time. ExIS recommends that you check with us or on our webpage (<http://www.exis.my/exis.asp?search=aboutus>), to review the most updated version of this policy each time you provide your personal data to ExIS.

6 Contact Us

If you have any questions about this policy, you may contact ExIS at:-

Exproof Industries & Services Sdn Bhd

46 Jalan SS22/21 Damansara Jaya

47400 Petaling Jaya

Malaysia.

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